

# Group Term Life Insurance Beneficiary Designation

Metropolitan Life Insurance Company

## Things to know before you begin

- This form **MUST** be signed before you return it. See "SECTION 3 - Signature" on page 3.



You **MUST** return all pages of this form.

Insured's Name	Association	Policy/Certificate number	Coverage amount
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## SECTION 1: Insured information

Customer number	Policyholder name/Group policyholder name		
First name	Middle name	Last name	
Address - Street	City	State	ZIP code
Date of birth ( <i>mm/dd/yyyy</i> )	Phone number	Social Security number	

## SECTION 2: Beneficiary information

- You **MUST** designate at least one primary beneficiary. **A person may only be listed once.** Anyone listed in the primary section cannot be listed in the contingent section.
- The sum of the Primary Beneficiary percentages **MUST equal 100%**. The sum of the Contingent Beneficiary percentages **MUST equal 100%**. Dollar amounts, fractions and decimals will not be accepted.
- If you need more Space for additional beneficiaries, attach a separate page. Include all beneficiary information, and sign/date the page.

**Please complete the section that pertains to the type of beneficiary you are designating.**

**A. Individual beneficiary**

**Primary beneficiary** - Your first choice to receive your life insurance proceeds in the event of your death. If any primary beneficiaries predecease you, that person's share will be equally divided among any remaining primary beneficiaries.

First name	Middle name	Last name	Share %
Address - Street	City	State	
Relationship to Participant	Social Security number	Date of birth ( <i>mm/dd/yyyy</i> )	Phone number

First name	Middle name	Last name	Share %	
Address - Street		City	State	ZIP code
Relationship to Participant	Social Security number	Date of birth (mm/dd/yyyy)	Phone number	

First name	Middle name	Last name	Share %	
Address - Street		City	State	ZIP code
Relationship to Participant	Social Security number	Date of birth (mm/dd/yyyy)	Phone number	

**Contingent beneficiary** - Your second choice to receive your life insurance proceeds if ALL of your primary beneficiary(ies) are not living at the time of your death. If any contingent beneficiaries predecease you, that person's share will be equally divided among any remaining contingent beneficiaries.

First name	Middle name	Last name	Share %	
Address - Street		City	State	ZIP code
Relationship to Participant	Social Security number	Date of birth (mm/dd/yyyy)	Phone number	

First name	Middle name	Last name	Share %	
Address - Street		City	State	ZIP code
Relationship to Participant	Social Security number	Date of birth (mm/dd/yyyy)	Phone number	

**B. Living trust -**  Primary  Contingent

If this form is executed by the insured, it is understood and agreed that if MetLife receives satisfactory proof that the aforesaid trust has been revoked or is not in effect at the insured's death, the beneficiary shall be the insured's Estate, unless otherwise indicated on this form.

Trust name	Trust date (mm/dd/yyyy)	Trustee phone number	Share %	
Trustee - First name	Middle name	Last name		
Trustee address - Street		City	State	ZIP code

**C. Testamentary trust created in the insured's will -**  Primary  Contingent

The trust(ee) under any last Will and Testament of mine as shall be admitted to probate.

**D. Insured's estate** -  Primary  Contingent Share %  
 If the Insured's Estate is selected as the Primary Beneficiary, no Contingent Beneficiary may be named.

**E. Charity/Organization** -  Primary  Contingent  
 Be sure to name the charity or organization and not the charity or organization director or an participant of that charity/organization.  
 Charity/Organization name Phone number Share %  
 Address - Street City State ZIP code

**SECTION 3: Signature**

Check if you are completing and signing this form as agent for the participant under a valid Power of Attorney. Return a copy of the Power of Attorney with this beneficiary form. The Power of Attorney paperwork is subject to review by MetLife.  
 I hereby revoke any previous designations, and I designate the person, people, or entity named in Section 2 as Beneficiary(ies). I reserve the right to change or revoke this designation at any time.

<b>Insured/Owner name</b> <i>(Please print)</i>		
First name	Middle name	Last name
<b>Sign Here</b> Signature of Insured/Owner		Date <i>(mm/dd/yyyy)</i> <i>(must be date form was completed)</i>

**SECTION 4: How to submit this form**

The participant should provide the completed form to their policyholder or benefits administrator. Retain a copy for your records.